

**COMMONWEALTH of PENNSYLVANIA**  
**DEPARTMENT of ENVIRONMENTAL PROTECTION**  
Division of Air Quality Monitoring  
Bidder Specifications  
**Specifications for HEATH Remote Methane Leak Detector**  
**NO SUBSTITUTION PROCUREMENT**

**1. Instructions to Bidders**

- a. The Department of Environmental Protection (DEP), Bureau of Office Services, is requesting price bids for the following items listed in the Invitation for Bid (IFB) item list section. **The bidder must supply a price for all items.** Award will be made based on the lowest grand total price.

**2. Delivery**

- a. Physical delivery location: DEP, Southwest Regional Office, 400 Waterfront Drive, Pittsburgh, PA 15222, ATTN: Debbie Adams.
- b. Please include all costs including shipping/handling within the costs of the line items supplied, i.e. bid prices must be FOB destination. No additional costs will be allowed.

**3. Agency Contacts**

- a. Any technical questions should be directed to Deborah Adams, phone: 412-442-4095 email: [deboadams@pa.gov](mailto:deboadams@pa.gov). Email communication is preferred.
- b. Questions regarding bidding procedures should be directed to Brian Franklin, phone 717-787-2471, email: [brfranklin@pa.gov](mailto:brfranklin@pa.gov). Email communication is preferred.

**4. Bid Submission**

- a. All Bids must be submitted electronically through the Department of General Services' (DGS) eMarketplace website. The eMarketplace website is located at <http://www.emarketplace.state.pa.us>. DEP is not responsible for the maintenance of the eMarketplace website.
- b. DGS's Supplier Service Center (<https://www.dgs.pa.gov/Materials-Services-Procurement/Supplier-Service-Center/Pages/default.aspx>) is available to assist vendors with registration, bidding, and account management. For questions regarding registration help, send an email to [RA-PSC\\_Supplier\\_Requests@pa.gov](mailto:RA-PSC_Supplier_Requests@pa.gov) or call (877) 435-7363, choose option 1. For questions regarding bidding help, send an email to [srmhelp@pa.gov](mailto:srmhelp@pa.gov) or call (877) 435-7363, choose option 2.
- c. DEP is not responsible for the support or functionality of any Department of General Services website.

**5. Contract Term**

- a. The purchase order shall commence upon execution and terminate on June 30, 2022.

**6. Estimated Quantities**

- a. The quantities contained in the IFB section are estimated only and may increase or decrease dependent upon the needs of DEP. Ancillary items may be added to this acquisition (purchase order) at the discretion of both parties at a mutually agreed upon price.
- b. The contractor shall be paid at the unit bid price for the quantities supplied.

**7. Requirements**

- a. **Heath** is the requested manufacture for all items contained in this bid. Substitution responses will not be accepted.

**8. Award:**

- a. Award will be made to the responsible responsive bidder based on the lowest grand total price.
- b. Bidders are required to complete and return the "Reciprocal Limitations Form" electronically attached to the IFB file. Reference see Title 62 Pa C.S. Section 107.